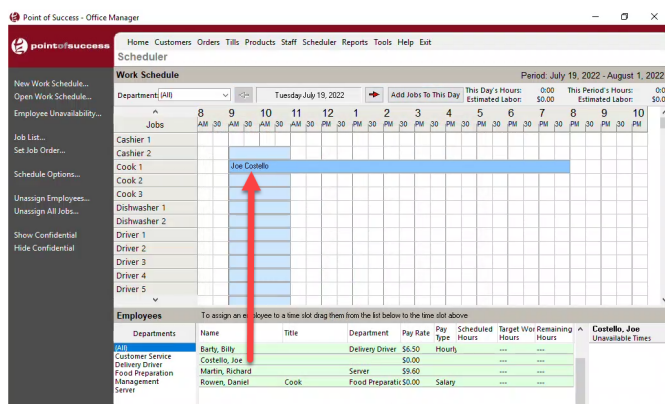
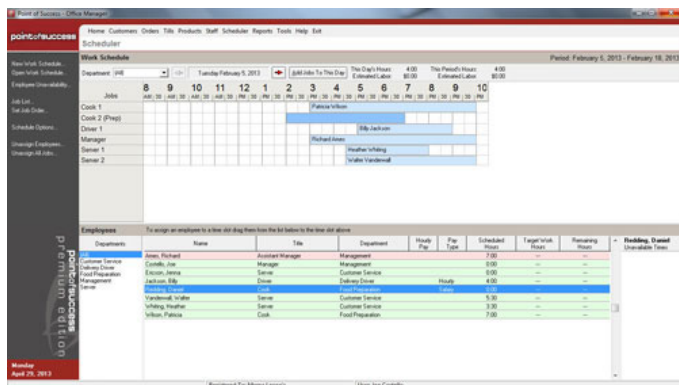
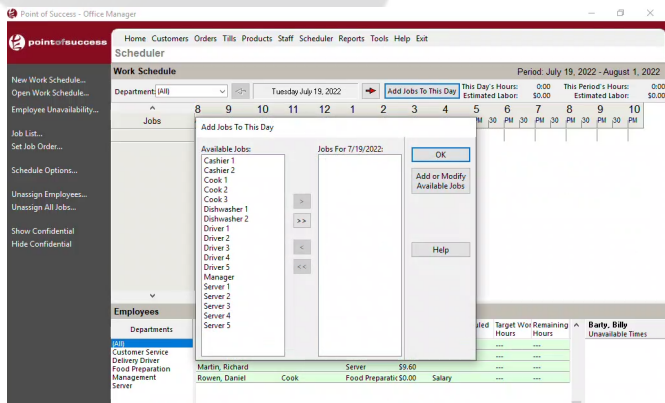


# Employee Scheduler



## Manage All the Information Related to Scheduling

- Works with staff information already entered in your Point of Success office manager software.
- Setup the times each day when staffing is needed at every position in the restaurant.
- Click an employee, then drag and drop the employee onto the schedule bar to schedule the employee for a shift.
- Define the times each employee is unavailable for work.
- The unavailable times can be repeating, as with a student's class schedule, or the unavailable times can be for one event, like an appointment with a doctor.

## Modle a Schedule After Any Other Schedule

- Previous schedules can be copied for use in new schedules.
- Copied schedules can include jobs, times and employees, or only jobs and times.

## Reports

- Point of Success Employee Scheduling includes over a dozen reports em dash — Reports include:
- Schedules in several formats for the restaurant
- Individual employee schedules in several formats
- Hourly labor cost projection
- Spreadsheet-style schedule

Visit [www.pointofsuccess.com](http://www.pointofsuccess.com) for more information



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